



KISII TEACHING & REFERRAL HOSPITAL (KTRH)

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VACANCY ANNOUNCEMENT

JOB TITLE:	CHIEF EXECUTIVE OFFICER
JOB REF NO.:	KTRH/HR/CEO/01/2023/07

Kisii Teaching & Referral Hospital (KTRH) is a Level 5 referral hospital in Kenya established as a County Corporation under KTRH Act 2014. KTRH is a 700 beds capacity hospital located in Kisii County which borders Nyamira, Homabay, Migori and Narok Counties.

The Office of the Chief Executive Officer is established under the KTRH Act of 2014 and is responsible to the Board of Directors, providing strategic leadership and management, drawing and execution of plans for the implementation of the hospital's mandate and for the overall implementation of the Board's decisions. The office of the Chief Executive Officer is also responsible for the day-to-day operations and administration of KTRH, under the general direction and supervision of the Board.

The vision of KTRH is to be a Centre of Excellence in provision of healthcare services in the region. The hospital's mission is to provide quality health care services, teaching and Research. The KTRH Board of Directors invites applications from suitably qualified candidates with strong leadership qualities to fill the position of the Chief Executive Officer. The successful candidate will be expected to provide visionary leadership to the hospital.

The desired candidate must have an outstanding public relations and marketing skills, exceptional managerial skills, ability to create, attract and retain a network of not only regional, but also global partners, stimulates trust and confidence among staff and Board of Directors, stakeholders and consumers of the services at the hospital.

1. Key Duties and Responsibilities:

- Be the Accounting Officer of the hospital and ensure its management is aligned with statutory requirements of a level 5 hospital.
- Identify, evaluate and implement the scope of services, practices and governance of the hospital.
- Provide visionary leadership and direction of the hospital and ensure full and effective implementation of the hospital's mandate and policies of a Teaching and Referral Hospital.
- Oversee and direct the development and implementation of the hospital's strategic plan.
- Initiate, establish, strengthen and oversee inter-institutional collaborations and strategic networks in line with the hospital's strategic objectives.
- Ensure financial prudence and efficiency through an organized system of management and controls.
- Ensure hospital's processes and systems are streamlined for a desired outcome of efficient operations, timely delivery of clinical services, contemporary training and research.
- Establish and sustain effective relationship with the Board of Directors, Ministry of Health, all departments within the County Government of Kisii, regulatory bodies, and other stakeholders.
- Establish strategic partnerships for mobilization of resources to complement the traditional sources.
- Ensure that the hospital's staff remains motivated to discharge their responsibilities effectively and efficiently and in compliance with human resource management policies and practices.
- Promote a culture of performance appraisal, compliance with regulations, statutory requirements, good corporate governance principles and best healthcare practices in the hospital.
- Promote the culture of corporate social responsibility through innovative community oriented programs that contribute to the well-being of the communities served.
- Steer the hospital towards the achievement of the relevant accreditation including ISO certification through quality improvement programs.
- Ensuring effective communication within and without the hospital.
- Perform any other duties as may be assigned by the Board from time to time.

2. Required Qualifications and Competencies

- A Master's degree in Medicine, Dentistry, Nursing, Public Health, Pharmacy, Medical Laboratory, or any other health related field from a recognized institution
- Strategic Leadership Development Programme Course from a recognized Institution and / or Senior Management Course lasting not less than 4 weeks from a recognized Institution.
- Proficiency in Computer Packages
- Minimum of ten (10) years' working experience of progressive responsibility in an academic, research, or any integrated healthcare system.
- Demonstrable familiarity and experience in healthcare quality management will be an added advantage.
- A strategic thinker with ability to create, sustain and lead a highly motivated multidisciplinary team comprising of directors, heads of departments, managers, medical specialists, and other healthcare workers.
- Results and systems-oriented.
- Excellent interpersonal and communication skills, both verbal and written.
- Demonstrable ability to timely deliver on the strategic plan of the hospital, targets, and any other Board's outlined deliverables.
- Demonstrable financial acumen with the ability to manage costs and initiate disruptive ideas to improve revenue generation.

The successful candidate will be engaged on a three (3) year performance based employment contract, renewable once only subject to appraisal and acceptable performance, for one further term of three (3) years.

Applicants will be required to satisfy all the requirements of Chapter 6 of the Constitution of Kenya 2010 and avail:

- A valid certificate of good conduct from the Directorate of Criminal Investigations;
- Clearance Certificate from the Higher Education Loans Board;
- Tax Compliance Certificate from the Kenya Revenue Authority;
- Clearance from the Ethics and Anti-Corruption Commission; and
- A report from an Approved Credit Reference Bureau.

Method of Application

If you meet the requirements and criteria for the above role, please send your application letter clearly marked (REF NO. KTRH/HR/CEO/01/2023/07), as a registered mail to:

**The Chairperson, Board of Directors,
Kisii Teaching & Referral Hospital
P.O Box 92-40200,
Kisii**

Please attach the following documents: recognition certificate by relevant regulatory board, current registration license by regulatory board (where applicable), **academic and professional certificates and Curriculum Vitae** including among other details; your current position, current remuneration, email and telephone contacts of three (3) referees.

The referees should be in a position to attest to your suitability as a candidate with regards to organizational and managerial skills as well as moral character and integrity. To be considered, your application must be received on or before **24th July 2023** addressed to:

**The Chairperson, Board of Directors,
Kisii Teaching & Referral Hospital
P.O Box 92-40200, Kisii**

Only shortlisted candidates will be contacted. KTRH is an equal opportunity employer and canvassing will automatically lead to disqualification.